Rettner Fab Shop Training and Credentialing Policies

All users of the Rettner Fab Shop must have proper credentials. There are currently three ways to obtain credentials:

1. Successfully completing EAS141 Basic Mechanical Fabrication

   This 2-credit course teaches students the safe and effective use of basic machine tools. The course is currently (Spring 2015) offered in two sections, twice during the semester. Permission of the instructor is required.

2. Successfully completing appropriate Rettner Shop training sessions.

   These consist of four modules: Shop Safety, Woodworking, Metalworking, and Hand Tools. The Shop Safety module is required by all Shop users and is a prerequisite for taking any of the other modules. The other modules are necessary to use the corresponding parts of the Shop.

   Shop training sessions will be held at several times during the term. Dates and times will be posted outside the shop and announced online. Advance registration is required. Individual requests for training are not accepted.

3. Users certified to work in the Taylor shop are automatically approved for Shop Safety and Metalworking in the Rettner. Woodworking training is required to use the woodworking equipment.

   Please contact the Shop Manager to make arrangements in advance if you are in this situation.

All credentialed users will receive a Rettner Fab Shop credential card. This card must be presented in order to use the Shop.

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