Rettner Fab Shop Usage and Availability Policies

• All users of the Rettner Fab Shop must have proper credentials. Users must present their credentials card to use the shop.

• All Shop use must be supervised. There is no unsupervised access for anyone (including users with 24/7 Taylor shop access).

• No one may work in the Shop individually. All Shop use requires at least two users present in the Shop area at all times.

• All Shop use must observe posted safety notices and follow proper shop safety procedures.

• The shop is not available when EAS141 or another course is using it.

• The shop is available for use by credentialed users when the Shop Manager or their designee is present and willing to supervise. This typically includes most weekdays and some evenings. The exact schedule will be posted outside the shop and online.

• The shop can be booked for after hours use by credentialed faculty members. They MUST accept responsibility for the supervision of their students (who must still themselves be credentialed). They MAY allow other credentialed users if they want but must be responsible for all users during their scheduled time. Faculty members should contact the Shop Manager to make arrangements for after hours use.

• Faculty members who are expecting their students to make significant use of the Rettner Fab Shop are encouraged to make arrangements in advance with the Shop Manager.